



St. Patrick Catholic School
601 Airport Center Drive East
Jacksonville, FL 32218
(904) 768-6323

Dear Applicant,

Thank you for your interest in serving on the School Advisory Board of St. Patrick Catholic School. We are grateful for your willingness to support our mission and contribute to the continued growth and excellence of our school community.

As you consider this opportunity, we invite you to reflect on the mission of St. Patrick Catholic School: *"To lay the foundation for success in students, through Catholic traditions, rooted in the Eucharist and Gospel teachings of Christ, with high standards of education in a safe, nurturing and welcoming environment."*

Our School Advisory Board plays a vital role in helping us live out this mission. The purpose of the Advisory Board is to support the mission, vision, and values of our Catholic educational community by providing strategic guidance, fostering relationships, and ensuring the school's long-term success. Advisory Board members serve as thoughtful stewards and advocates for our school, helping to shape a future rooted in faith and academic excellence.

Enclosed with this letter, you will find the application for membership. Please complete the form and return it to the school office. Should you have any questions about the responsibilities or expectations of board members, feel free to contact me at cmeyer@spcsjax.org.

We are blessed to have individuals like you who are committed to Catholic education and to the students and families of St. Patrick Catholic School. Thank you once again for your interest and support.

Sincerely,

Chris Meyer, Principal

St. Patrick Catholic School

St. Patrick Catholic School Advisory Board Nomination Process

Purpose:

The Catholic school is an expression of the education mission of the parish with which it is associated and of the diocese. Regular communication between the Pastor and the Principal is essential. Today's Catholic school principal needs assistance from a group of knowledgeable people who are committed to the Catholic school and are willing to work for the good of the school and parish community. Boards with well-developed plans and policies provide stability when parish and school administrators are changed.

Nomination Eligibility:

Candidates for the Advisory Board should demonstrate:

- A commitment to Catholic education and values.
- Professional expertise or community leadership that enhances the board's effectiveness.
- Willingness to offer time, talent, and resources to the advancement of the school.
- Integrity, collaboration, and respect for the school's mission and Catholic identity.

Nomination Process:

1. **Self-Nomination or Recommendation:** Interested individuals may nominate themselves or be recommended by a member of the school community (parents, alumni, parishioners, faculty, or current board members).
2. **Application Submission:** Candidates submit an application including a résumé, a letter of intent, and references.
3. **Review and Interview:** The Governance Committee reviews applications and conducts interviews to assess alignment with the school's mission and board needs.
4. **Selection and Appointment:** Approved candidates are recommended to the principal and pastor for final approval and appointment.

School Advisory Board Member Application

Personal Information:

Name:	
Address:	
Phone:	
Email:	
Parish Affiliation:	

Professional Information:

Current Occupation/ Title:	
Employer:	
Educational Background:	
Relevant Certifications or Affiliations:	

Application Questions:

- 1. Please describe your connection to St. Patrick Catholic School or Catholic education.**
- 2. Please list your professional skills and experiences that would contribute to the board's work (e.g., finance, law, marketing, education, fundraising, facilities, community outreach).**

3. **Why are you interested in serving on the Advisory Board?**
4. **Describe your understanding of the mission of Catholic education and how you would support it as a board member.**
5. **Have you previously served on any boards, committees, or volunteer organizations? If so, please describe your roles and contributions.**
6. **Please provide two references who can speak to your character, commitment, and qualifications.**