

2019-2020

To access ParentsWeb with current login

- Please go to www.renweb.com.
- Select **ParentsWeb Logins**.
- District Code - SPT-FL (this is not case sensitive)
- Type in your username and password. If you forgot your username or password, click on the link for **Forgot User Name/Password**.
- Click on the **Parent** button
- Click **Login**
- Choose **Apply/Enroll** from the left hand menu
- Click on **Enrollment/Reenrollment** - another box opens to the right
- Click on the link **Click here to open Online Enrollment**
- The page will open with a link to the enrollment packet for your student
 - Primary parents (who child lives with) - select K-8th Grade Enrollment Packet or VPK/PreK-3 Enrollment Packet (whichever applies)
 - Secondary Parents - Select the Secondary Parent K-8th Grade Enrollment Packet or VPK/PreK-3 Enrollment Packet

The re-enrollment process takes approximately 10 to 15 minutes to complete.

Your information will be saved as you go in case you need to stop and finish later.

The **Instructions and Resources** page provides instructions for completion of all of the forms.

Instructions for Creating a ParentsWeb Login:

- **NOTE:** ParentsWeb accounts must be created by the parent for the parent – not the student
- Please go to www.renweb.com
- Select **Logins**
- Select **ParentsWeb Login** from the drop-down menu.
- The ParentsWeb Login screen will open.
- Click **Create New ParentsWeb Account**.
- District Code – type **SPT-FL**.
- Email – enter a valid email address where you want to receive correspondence
- Click **Create Account** button.
- You will receive an email from Renweb/FACTS SIS Support containing a hyperlink that allows you to create a username and password. The link will only be active for **6 hours**.
****** Please make sure you create the account as a parent (not the student) ******
- Click on link and type your username (you may use default username provided in email).
- Type in a password – remember this - the school cannot access for you later.
- Click **Save Username and/or Password** button.
- Close the window.
- Log into ParentsWeb as instructed above.